

Central Adoption Resource Authority
Ministry of Women & Child Development
Government of India
R.K. Puram, New Delhi

Minutes of the 21st Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 22nd May, 2019 at 3:00 PM in the Conference Room (Room No.602) of MWCD at 6th Floor, A-Wing, Shastri Bhawan, New Delhi.

1. The 21st Meeting of the Steering Committee of Central Adoption Resource Authority (CARA), chaired by Shri Rabindra Panwar, Secretary, MWCD (Chairperson of the Steering Committee of CARA), was held on 22nd May, 2019 at 3:00 PM in the Conference Room (Room No.602) of MWCD at 6th Floor, A-Wing, Shastri Bhawan, New Delhi.

2. The Chairperson and Members as under were present in the meeting (copy of the Attendance Sheet is placed at **Annexure-I**).

Chairperson

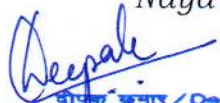
(a) Shri Rabindra Panwar, Secretary, Ministry of Women & Child Development, Government of India – Chairperson (Ex-officio).

Members

(b) Shri Ali Raza Rizvi, Additional Secretary & Financial Advisor, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi– Member (Ex-officio).

(c) Shri Ashish Srivastava, Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi– Member (Ex-officio).

(d) Ms. Archana Rana Seth, Joint Director (ICPS), Department of Women & Child Development, Government of Chhattisgarh, Naya Raipur, Chhattisgarh [*Representing Dr. (Ms.) M. Geeta, Secretary (Chairperson, SARA) Department of Women & Child Development, Government of Chhattisgarh, Naya Raipur, Chhattisgarh*] – Member.



दीपक कुमार / Deepak Kumar
मुख्य कार्यकारी अधिकारी / Chief Executive Officer
केन्द्रीय-दत्तक बचन संस्थान प्राधिकरण
Central Adoption Resource Authority
भारत सरकार / Ministry of Women & Child Development
गणतन्त्र भारत / Government of India
पश्चिमी बंगाल-8, ईश-4, पुरुष भवन, आर.के. पुरम
West Block-8, Wing-4, 1st Floor, R. K. Puram
नई दिल्ली / New Delhi-110065

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मुख्य कार्यकारी अधिकारी / Chief Executive Officer
केन्द्रीय-दत्तक बचन संस्थान प्राधिकरण
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(e) Shri Pushpendra Singh, Deputy Director, Saharanpur Division, Saharanpur, UP [*Representing Rajkiya Bal Greh, Rampur, UP – Government-run Specialised Adoption Agency (SAA)*] – Member.

(f) Dr. (Ms.) Meena Radhakrishna, Flat No.535, ANTARA, Purukul Road, Guniyal Gaon, P.O. Sinola, Dehradun, Uttarakhand-248003 [*Adoptive Parent*]- Member.

(g) Shri Deepak Kumar, Chief Executive Officer/Secretary, CARA- Member Secretary (Ex-officio).

(h) Shri Rakesh Kumar Saxena, Superintendent, Rajkiya Bal Greh, Rampur, Uttarakhand.

Special Invitee(s)

(i) Shri Ajay Tirkey, Additional Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.

(j) Shri H.S. Baweja, Sr. Technical Director, National Informatics Centre (NIC), Ministry of Women & Child Development, Shastri Bhawan, New Delhi.

(k) Shri Manoj Kumar Singh, Director (CW-2), Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.

(l) Shri Paras Sarwaiya, Under Secretary (CARA), Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.

3. At the outset, Chairperson, Steering Committee welcomed the Additional Secretary (AT), Additional Secretary & FA, Joint Secretary (AS) and all the Members of the Committee & Special Invitees and asked Member Secretary & CEO CARA to start the proceedings of the 21st Meeting of the Steering Committee of CARA.

4. Member Secretary & CEO, CARA welcomed Shri Rabindra Panwar, Secretary WCD, Chairperson and all the Members & Guests for attending the 21st Meeting of Steering Committee of CARA.

ATR on last Meeting's Minutes

5. At the outset, Action Taken Report (ATR), on the decisions taken in the 20th Meeting of the Steering Committee held on 21Feb 2019, were read

out and confirmed by Committee Members. Action Taken Report (ATR) on the decisions taken in the 20th Meeting of the Steering Committee held on 21 Feb 2019, is as under:-

Decision of Steering Committee	Action Taken Report
<p>Item No. 1: Approval of panel for NOC Committee Members for a period of two years and approval of continuation of existing members w.e.f. 26th January, 2019 upto the current approval.</p> <p>Decision: <i>The Committee approved to continue with the existing four AIIMS representatives (on rotation) as Chairperson of the NOC Committee along with two additional representatives, Dr.Rajni Sharma & Dr.Narendra Bagri, for review the MERs. Dr. Vinita Bhargava and Dr.Zubair Meenai, to be approved as a Members from Social Work/Child Development Discipline and Mrs. Madhulika Mohta and Mrs. Kiran Singh from Legal Discipline for NOC Committee of CARA. Further, the existing NOC Committee shall continue till the appointment of the new NOC Committee.</i></p>	<p>Letters issued to the new Members of NOC Committee on 03/04/2019 to review Inter-Country Adoption cases for a period of two years w.e.f. 01st April, 2019. The acceptance also received from the Members. The new panel of members have started functioning.</p> <p>CEO CARA informed that new NOC Committee, as defined in JJ Act 2015 and the Adoption Regulations 2017, has been constituted for issue of NOC for Inter-Country adoptions. The Committee consists of Doctors from AIIMS as Members, who come on rotation, Member from the Social Work background, Member from the Legal background and one Officer from CARA. The quorum completes on presence of three members.</p> <p>He informed that the Committee was constituted in the year 2015 for a period of two years and it was extended once in the year 2017 with the approval of the Steering Committee. Now, after approval of the Steering Committee in its 20th Meeting, it has been put in place and the new Members have joined w.e.f. 1st April 2019.</p>
<p>Item No. 2: Processing of Pipeline cases where categorization of the health condition of the child was wrong in the MER prepared and discovered at the time of the NOC by the NOC Committee.</p> <p>Decision : <i>The Committee advised NIC to digitalize the MERs of the children with e-signature of the doctor who has created</i></p>	<p>The Meeting of the Committee to digitalize the MERs of the children with e-signature of the doctor has been conducted on 01/05/2019 and NIC has been asked to re-work on the forms as per the format given in the Report of "Expert Committee on Re-categorization of Special Need Children". NIC has been asked to complete the same by <u>end of May 2019</u> and the time-line planned for</p>


 प्रमुख कार्यकारी अधिकारी / Chief Executive Officer
 केंद्राध्यक्ष - राष्ट्रीय प्रवर्धन संस्थान प्राधिकरण
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 भारत सरकार / Government of India
 पश्चिमी ब्लॉक-8, विंग-6, 1st फ्लोर, आर.के. फोर
 West Block-B, Wing-6, 1st Floor, R.K. Road
 नई दिल्ली / New Delhi-110002

categorization of the child, by 31st March, 2019.

deployment has been kept as 15th June, 2019.

CEO CARA informed that this item relates to certain cases where the health categorization of the child shown in the MER, have been found to be at variance. The main reason, as has been observed, was due to time-frame of 06 months or one year since the MER was prepared and that later on the child had become normal. Also in certain cases, the Medical Reports were not prepared properly. Mostly the cases were relating to Inter-country adoption.

On being asked by JS(AS), CEO CARA informed that the new system on MER would be operational by 15th June 2019. However, Shri H.S. Baweja, Sr. Technical Director, NIC intimated that it would be done by 30th June 2019, as some time would be required for User Acceptance Testing (UAT) and removal of all bugs before it is made operational.

Sr. Technical Director, NIC also informed that interview for hiring Programmers has been completed by NIC. He assured that the task of Alerts module would be completed by 15th July 2019 and that of digitized CSR module by the end of July 2019.

JS(AS) also advised that MIS for Alerts be also prepared. Requirement of the same be given to NIC.

Decision:

It was decided that all proposed upgradation in CARINGS must be completed on time as decided.

Item No. 3: Proposal of the Training for

As per directions of the Steering Committee,

the Social Workers by the Sub-Committee chaired by Dr. Meena Radhakrishna, constituted for the purpose.

Decision : *The Committee observed that the proposed training norms for the three days workshop be submitted on file to the Ministry for IFD concurrence before approval.*

The Committee advised to conduct State-wise Workshops and training material prepared should be comprehensive. It may also be for the Incharge/Manager of the SAA. Further, there should be follow up trainings & refresher courses planned as well. After observing the success of the programme, accreditation programme for the Social Workers may be evolved. Tie up with academic institutions may be done for developing and implementing the accreditation programme.

the proposal has been moved on file for the approval financial norms of MWCD vide e-Office File No. - CARA-TC011/3/2019-MP (Comp. No. E 70823). Further, three days Training Module has been prepared by the Sub-Committee Members, which has been executed in Training for Social Workers from States of Delhi on 14-16 March, 2019 and Chhattisgarh on 26-28 April, 2019.

Draft training material prepared by the Sub-committee for the Social Workers and Managers of the SAA was circulated with the Agenda [as Annexure-I (pages 50-131)] for perusal of the Steering Committee.

CEO CARA informed that the Sub Committee was constituted at the instance of Ms. Meena Radhakrishna, Member, Steering Committee, for training of all Social Workers. He informed that two such training have already been conducted in Delhi and Chhattisgarh and trainings for Andhra Pradesh and Telangana are scheduled. He also informed that training for all the States would be conducted during the current financial year. Further, the proposal for budgetary norms has been put up on file for IFD concurrence.

Item No. 4: Issue of Show Cause Notices to the SAAs for default and taking action as per Section 65(4) of the JJ Act, 2015.

Decision: *CEO, CARA should analyse all Show Cause Notice cases and initiate disciplinary or appropriate action as deemed fit. This power under Sl. No.7 of the Schedule of the Rules & Regulations of CARA-2018 has been delegated to CEO CARA by the Steering Committee as per the*

Complied and placed as Agenda Item No. 3 in this meeting.

<p>provisions of Rule 8.1 of the Rules & Regulations of CARA, 2018. Report should be submitted in the next Steering Committee as to what action has been taken.</p> <p>The Committee authorized CEO, CARA to take action and impose a fine of Rs.50,000/- (Rs. Fifty thousand only) against the SAA,Bhai Ghanayya Ji Charitable Trust, Jalandhar, Punjab.</p>	
<p>Item No. 5: Revision of TA/DA to Retired Government Officials of Advisory Committee Member.</p> <p>Decision: The Committee advised that this issue should be examined by the IFD of the Ministry before approval of the Steering Committee. The issue with regard to enhancement of budget for extending enhanced benefit of TA/DA to Advisory Committee Members should also be put up to the Ministry for approval of IFD.</p>	<p>As per kind directions of the Steering Committee, the file has been moved for concurrence of the IFD, MWCD vide e-Office File No. - CARA-GA033/1/2019-Accounts (Comp. No. E 69693).</p> <p>Decision: The Committee advised to reconsider whether Retired Government Officials are entitled to enhanced benefit of TA/DA.</p>
<p>Item No. 6: Information to Steering Committee regarding participation at Rajasthan Srajan 2019 - National Expo & Seminar on 25-27 January, 2019 at Jhunjhunu, Rajasthan.</p> <p>Decision: Informed.</p>	<p>No action required as it was only for information.</p>
<p>Item No. 7: Approval of revised RE for 2018-2019.</p> <p>Decision: The Committee advised not to book the fund under publicity head and directed to open a new sub-head 'Rent & Allied Charges'.</p>	<p>Complied.</p>
<p>Item No. 8: Any other item with the approval of Chairperson.</p>	

Item No. 8(A): Issues related to Adoption figure for the year 2018-2019.

Decision: CEO, CARA informed that there are certain cases of NOC in which Article 5 and Article 17 are pending from Central Authorities. All Pipeline cases for NOC are being followed up for early processing. In order to increase the adoption figure, he suggested that we may write to all the State Governments to provide the figures of adoption done through HAMA.

JS(AS) advised that adoption figures should not be lower than last year's figures. There should be increase in adoptable pool of children and the process should be streamlined for faster processing of the cases.

All the State Governments have been directed to provide the figures of adoption under HAMA.


The details of adoption figures for the last three years are as under :-

Year	In-country	Inter-country	Total
2016-17	3210	578	3788
2017-18	3276	651	3927
2018-19	3374	653	4027

For increase in the adoptable pool, there was a meeting conducted at the O/o Secretary, MWCD on 20/03/2019, where-in all aspects related to streaming of the adoption process was discussed. Record of discussion of the same was circulated with the Agenda [Annexure-II (pages132-178)]. Action on these is being taken.

CEO CARA informed that every month, about 300 children come in the CARINGS who are declared legally free for being placed in adoption. He also informed that most of the PAPs desire to adopt a child who is less than 6 years of age.

CEO CARA further informed that for increasing the children in adoption pool, people would be sent on ground for ensuring that details of all the orphan, abandoned and surrendered children are entered on CARINGS.


दीपक कुमार / Deepak Kumar
मुख्य कार्यकारी अधिकारी / Chief Executive Officer
के.आर.आर.ए. - केंद्रक संसाधन प्राधिकरण
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पश्चिम बंगाल-8, विंग-4, प्रथम मंज, अर. अ. मंज
West Block-8, Wing-4, 1st Floor, P. K. Muzam
नई दिल्ली / New Delhi-110008

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JS(AS) advised that data of all children reported initially to the CWC must be captured on CARINGS. CEO CARA informed that the State Adoption Resource Agencies (SARAs) have been advised to get the details verified on ground by the DCPUs and send it to CARA. JS(AS) informed that there is a difference between the data of ICPS and that of CARINGS and this needs to be reconciled with a single point of entry in the database.

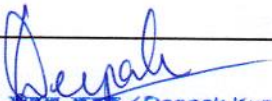
AS(AT) informed that about 80-90% of the total domestic adoption is still being undertaken as per the provisions of HAMA, being easier to undertake.

Decision:

The Committee advised to devise the mechanism for a common entry of details as against the separate entry for ICPS and CARINGS. It also advised to ask SARAs to ensure that they send the data after physical verification by the DCPU on monthly basis with a certificate that details of all children in the institutions have been uploaded on CARINGS. In the meantime, it was advised that the difference in the ICPS and CARINGS data be reconciled by the CW Section of the Ministry till a common system is developed.

The Committee advised that State Governments be asked to take the details of all children placed by CWCs in the SAAs & CCIs on a monthly basis with a certificate that details of all the children have been entered on CARINGS.

Further, details of last five months be obtained from the States & UTs and the data reconciled with that on ICPS as well as CARINGS portals.



Update on Adoption Programme

6. A presentation was given to the Committee showing the present status of adoption. CEO CARA informed that during the year 2018-19, a total of 4027 adoptions (3374 In-country and 653 Inter-country) were concluded, as compared to 3927 adoptions during the year 2017-18. He also informed that from 01 April 2019 till 21 May 2019, 435 adoptions have taken place, out of which 422 were In-country and 13 by Inter-country. Further, he informed that as on 21 May 2019, there were 6661 children in Homes; 1814 children under Foster Care; 2540 children available for adoption out of which 1331 children were having Special Needs. He also informed that 23967 In-country Parents are in the waiting list and 915 Inter-country parents are in the waiting list for adoption. CEO CARA further informed that it is difficult to find families for older children as most of the Prospective Adoptive Parents choose to adopt child younger than six years of age.

7. CEO CARA informed that presently, a total of 926 Adoption Orders are pending in various District/Family Courts all over the country. The State where pending cases are more, are Bihar (56), Karnataka (60), Madhya Pradesh (48), Maharashtra (162), Odisha (61), Tamil Nadu (60), Uttar Pradesh (106) and West Bengal (116). He further informed that out of the total 926 pending cases, 112 cases are pending for more than one year. On enquiring by the Committee, CEO CARA informed that we write intervention letters to JJ Committee of the High Courts concerned, Principal Secretary of all the States/UTs concerned regularly; we also speak to Registrar General of the High Courts where pending cases are large. Sometimes, CARA officials visit the High Courts to meet the Chief Justice, Chairperson of the JJ Committee and Registrar General of the High Courts for intervention. On asking regarding the reasons for large scale adoption cases pending in courts, CEO CARA informed that some of the Courts are vacant for long duration and in many cases the Judicial officers are not aware of the adoption laws being non adversarial in nature.

8. Regarding CCIs, CEO CARA informed that a total of 5837 CCIs have been registered on CARINGS, out of which 4414 CCIs have been linked with SAAs. The Committee observed that the States/UTs where the number of CCIs yet to be linked is high i.e Delhi (87), Karnataka (46), Tamil Nadu (1097) and Telangana (104) are being pursued. JS (AS) advised Director (MKS) to reconcile the data of CCI with ICPS data. He also advised that details of children should be entered on a common portal. Director (MKS)

informed that umbrella portal is being planned. AS (AT) advised that there should be an integrated software for this purpose.

9. CEO CARA informed State-wise No. of children registered in CARINGS during the month of May 2019 was 466; No. of children declared legally free for adoption by CWC was 317; No. of children placed in adoption 305 (In-country - 268 & Inter-country - 37).

Decision:

10. JS (AS) advised that District/Family Court Registrars be also requested for early disposal of the cases. The Chairperson directed that CARA officers may visit the High Courts of the States where the pendency is large and cases are pending disposal for more than a year.

11. The Committee advised to get the reconciliation done at the earliest and figure should be reconciled before the next Steering Committee meeting.

Discussion & Decisions on Agenda Items

Programme Matters:

Item No. 1: Off-line matching of a Special Need child with the PAPs as per the directions of Hon'ble Minister, WCD on extreme compassionate grounds due to the death of the adopted child, while being given the custody.

12. CEO CARA informed that there was an unfortunate incident of death of a Special Needs child Vivan, who expired on 13.03.2019 at Kalavati Hospital due to ill health. Child Vivan (M), DOB: 15/02/2015 (Reg. No. CG201417-O131) was reserved by PAPs Mr. Trevor Michael Kremser & Mrs. Robyn Michelle Kremser (Reg. No. EUSA201877515) through special needs portal on 10/07/2018. NOC for the child was issued on 13.11.2018 after the receipt of Article 5 and undertaking from sponsoring Foreign Agency. On receipt of the court order, the Conformity Certificate was issued by CARA [attached with the Agenda at Appendix-B (pages 16-17)]. PAPs came to take the custody of the child, however, the child passed away while the custody was being given. On compassionate grounds the PAPs were allowed to take another Special Needs child from the same SAA, DELHI COUNCIL FOR CHILD WELFARE "PALANA", as per kind directions of Hon'ble Minister, WCD [attached with the Agenda at Appendix-C (pages 18-34)]. The parents

showed their interest to adopt another special needs child Aviral (M), DOB: 10/05/2016. Hon'ble Minister wrote to the Ambassador of Embassy of USA in India intimating him the decision of the prospective adoptive parents for adopting the child Aviral with a request for expediting the issue of fresh set of documents including Article 5 [attached with the Agenda at Appendix-D(page 35)]. Child Aviral was matched offline with the Prospective Adoptive Parents on 20/02/2019 by relaxing the provisions of Regulations 8(c) of AR,2017 wherein in the special needs child was made available for reserving by the inter-country PAPs within 15 days of it being classified as Special Needs.

13. He further informed that the NOC from CARA was issued on 25.03.2019. The process to be followed was discussed with PAPs and AFAA representative by CEO(CARA) and JS(AS) on 16/03/2019 as per the directions of the Hon'ble Minister.

14. Since, in this condition, the special need child Aviral was matched offline with the PAPs on extreme compassionate ground resulting after the death of the child Vivan, whom PAPs had adopted, this was informed to the Steering Committee.


15. CEO CARA informed that there are three categories of children in CARINGS – Normal, Special Need and Hard to Place children. Special Need children have been classified in Schedule XVIII. He further informed that some Special Need are temporary in nature and their MERs are reviewed after six months.

Decision:

16. *This was for information of the Committee.*

Item No. 2: Information regarding fine of Rs.50,000/- levied on the SAAs under the Section 65(4) of the JJ Act, 2015 for violating the provisions of the Adoption Regulations, 2017.

17. CEO CARA informed that as per Section 65(4) of JJ Act, 2015, the Authority may levy a fine of upto Rs.50,000/- on the SAAs found violating the provisions of the Act and the Regulations. The exercise of this power has been delegated to MS & CEO, CARA by the Steering Committee during its 20th meeting, as per the provisions of Rule 8.1 of the Rules and Regulations of CARA, 2018.


डीपक कुमार / Deepak Kumar
मुख्य कार्यकारी अधिकारी / Chief Executive Officer
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पश्चिमी ब्लॉक-8, विंग-4, प्रथम मंज, आर. के. पुरम
West Block-8, Wing-4, 1st Floor, R. K. Puram
नई दिल्ली / New Delhi-110058

महिला एवं बाल विकास विभाग
के.आर.ए. - केंद्रक प्रहसन संसाधन प्राधिकरण
महिला एवं बाल विकास विभाग
के.आर.ए. - केंद्रक प्रहसन संसाधन प्राधिकरण
महिला एवं बाल विकास विभाग
के.आर.ए. - केंद्रक प्रहसन संसाधन प्राधिकरण
महिला एवं बाल विकास विभाग
के.आर.ए. - केंद्रक प्रहसन संसाधन प्राधिकरण

18. CARA has invoked penal action against the under mentioned SAAs for the reason enumerated underneath which has been placed for information of the Steering Committee:-

S.No.	Name of SAA	Reason
(i)	Sarvodya Organisation for Social Works, Karnataka.	The SAA had not completed the online matching process on CARINGS of child Dhatri with the PAPs as mandated under Adoption Regulations, 2017. Thereafter the SAA, again did not complete the online matching process of the another child Kiran with the PAPs. The above mentioned repeated violations by the SAA led to the referral of the already matched children to another set of PAPs resulting in grievances by the PAPs affected. Show cause notice was issued to the SAA on 25/02/2019 for violation of Regulations 10(7) & (9) of the Adoption Regulations, 2017 [attached with the Agenda at Appendix-E (page36)] and the response to the same has been received from the SAA on 07/03/2019 [attached with the Agenda at Appendix-F (page37)]. The response being unsatisfactory, penal action under the provisions of Section 65 (4) of the JJ Act, 2015 has been invoked. Letter for fine of Rs.50,000/- sent to the SAA on 12/04/2019 [attached with the Agenda at Appendix-G (page38)].
(ii)	Pallisri Mahila Samiti, Odisha	This is regarding the fine of Rs 50,000/- levied on the SAA,PALLISRI MAHILA SAMITI, Odisha under Section 65 (4) of the JJ Act 2015 for violating the provisions of the Adoption Regulations, 2017. A Show

Cause Notice was sent to the SAA on 05/02/2019 [attached with the Agenda at Appendix-H (page39)] for not being able to obtain the Adoption Order of Child Sania Munda (M) DOB: 03/08/2008 from the court of the Family Judge Court, Kendrapara as the same was rejected on an invalid ground. In spite of a mail from Central Adoption Resource Authority, dated 31/12/2018, that had clearly stated the directions from CEO CARA regarding the said case, the SAA neither filed a review petition in the same court quoting Regulation 5(8) of Adoption Regulations, 2017, nor, file an appeal in the higher court against the impugned order. The Agency was also advised to change the lawyer, as the lawyer was not competent enough to handle adoption cases as he was seemingly unaware of the adoption rules and regulations. In compliance to show cause notice, the SAA provided information to the Authority that they had filed an appeal in Odisha High court against the order of the District Court. This compliance was received by the Authority on 15/02/2019 vide an email [attached with the Agenda at Appendix-I (pages 40-41)]. However, on the complaint of the PAPs, when the staff of CARA contacted the Advocate, they were informed that the appeal had not been filed even till 02/04/2019, as the SAA had not provided all the required documents to the Advocate. The SAA had provided false information to CARA. Hence, a fine of Rs.50000/- has been levied on the SAA on 22/04/2019 [attached with



प्रदीप कुमार / Deepak Kumar
मुख्य कार्यपालक अधिकारी / Chief Executive Officer
केन्द्रीय अल्पक अवस्था संसाधन प्राधिकरण
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Ministry of Women & Child Development
भारत सरकार / Government of India
एच.के.एम. ब्लॉक-8, विंग-4, प्रथम तल, आर.के. फोरम
West Block-8, Wing-4, 1st Floor, R. K. Forum
नई दिल्ली / New Delhi-110068

		<p>the Agenda at Appendix-J (page42)], under the provisions laid in Section 65 (4) of the J.J. Act, 2015 with the warning that in case repeated defaults, the recognition of SAA may be revoked under the provisions laid down in Regulation 25(2)(a) & (b) of the Adoption Regulations, 2017.</p>
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19. CEO CARA further informed that in above case No.(i) of Sarvodya Organisation for Social Works, Karnataka, they did not complete the matching process of two children and had violated the provisions of Adoption Regulations, 2017. Such repeated violations by the SAA led to the referral of the already matched children to another set of PAPs resulting in grievances by the PAPs affected. The reply of the SAA to the Show Cause Notice issued was not found satisfactory. Hence, SAA was issued a letter on 12/04/2019 for paying fine of Rs.50,000/- levied. The amount of the fine is yet to be received.

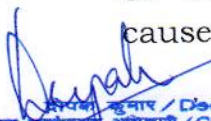
20. CEO CARA also informed that in the case No.(ii) above, of Pallisri Mahila Samiti, Odisha, they had given the false information to CARA. Against the impugned Order of the Distt/Family Court, neither they filed review petition nor an appeal in the High Court. On contacting the Advocate, he informed that appeal has not been filed as the SAA had not provided the requisite documents to him, however the SAA had earlier confirmed that the appeal had been filed. Hence, SAA was issued a letter on 22/04/2019 for paying the fine of Rs.50,000/-.

Decision:

21. *The Committee advised to send reminder on such letters after two weeks.*

Item No. 3: Status of Show Cause Notices issued and fines levied to the SAAs during the year 2018-2019 by the Authority.

22. CEO CARA informed that the Steering Committee in its meeting held on 21/02/2019 (Agenda Item No. 4) had directed CARA to issue show causes notices to SAAs for default and take action as per section 65(4) of the

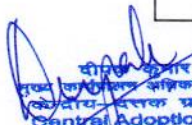

 Deepak Kumar / Deepak Kumar
 मुख्य कार्यपालक अधिकारी / Chief Executive Officer
 को-ऑर्डिनेट-डिप्टी सचिव संस्थापन प्राधिकरण
 Central Adoption Resource Authority
 महिला एवं बाल विकास मंत्रालय
 Ministry of Women & Child Development
 भारत सरकार / Government of India
 बरिचमती ब्लॉक-8, विंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110086

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JJ Act 2015, update of which was required to be placed before the Steering Committee for information.

23. The report for the year 2018-19 is as per the list attached below which has the details of the SAAs issued with show cause notices for defaults and update on response received/action taken:-

S.N.	State	Name	Date of Show Cause	Remarks
(a)	Gujarat	Ahmedabad District Probation & After Care Association	29.03.2019	Advisory letter issued
(b)	Gujarat	Baroda State Home for Women, Gujarat	20.08.2018	Reply found Satisfactory
(c)	Gujarat	The Director, Mahipatram Rupram Ashram Gujarat	13.02.2019	Reply found Satisfactory
(d)	Gujarat	The Adoption in Charge GodhraNari Kendra Lady Reception Centre, Gujarat	13.02.2019	Warning Letter issued to the SAA on 30/04/2019 for further compliance.
(e)	Karnataka	Thavaru Public Charitable Trust	18.07.2018	Warning Letter issued to the SAA for timely updating MER of children on time.
(f)	Karnataka	VisheshadattusamastheAmulya, Karnataka	20.12.2018	Reply found Satisfactory
(g)	Karnataka	Goods Shepherd Sisters Indira Nagar, Karnataka	27.12.2018	Reply found Satisfactory
(h)	Karnataka	Society of Sisters Charity, Karnataka	02.01.2019	Reply found Satisfactory
(i)	Kerala	Kerala State Council for Child Welfare, Kerala	18.07.2018	Reply found Satisfactory
(j)	Kerala	SishukshemaBhavan St. Jude Charitable Trust, Kerala	25.08.2018	Reply found Satisfactory
(k)	Kerala	SishukshemaBhavan St. Jude Charitable Trust, Kerala	20.12.2018	Reply found Satisfactory


 दीपक कुमार / Deepak Kumar
 मुख्य कार्यकारी अधिकारी / Chief Executive Officer
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 पश्चिमी खण्ड-8, विंग-4, प्रथम तल, आर. के. पुरम
 West Block-8, Wing-4, 1st Floor, R. K. Puram
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(l)	Madhya Pradesh	ShishuGreh (Mathru chhaya), SewaBharti , Sagar, Madhya Pradesh	02.04.2018	Reply found Satisfactory
(m)	Maharashtra	JeewanAsha Charitable Trust, Prabhani , Maharashtra	09.07.2018	Requested SAR A for report as directed by Steering Committee. SAR A recommended to give a chance .
(n)	Maharashtra	Snehankur Adoption Center, Ahmednagar , Maharashtra	13.02.2019	Advisory letter issued on 13/02/2019
(o)	Maharashtra	DhyanGangotriEdu., Maharashtra	09.03.2019	Advisory issued on 30/04/2019
(p)	Tamilnadu	Grace Kennett Foundation Hospital	23.08.2018	Warning letter issued to the SAA on 20/12/2018 for compliance to update the data on time frame.
(q)	Tamilnadu	Bethel Agricultural Fellowship Danishpet Salem	23.08.2018	Reply found Satisfactory

24. Further, CEO CARA informed that the report on the list of SAAs where penal action has been taken after issuing a show cause notice is as under:-

S.N	State	Name	Date of Show Cause	Remarks
(a)	Andhra Pradesh	Women and child Development Agency	28.03.2019	Reply is unsatisfactory, Training proposed and fine levied on SAA vide letter dated 08/05/2019.
(b)	Gujarat	The Superintendent, State Home for Women, Odhav Ahmedabad Gujarat	27.02.2019	Fine of Rs.50,000/- levied on SAA

				vide letter dated 30/04/2019.
(c)	Karnataka	Amulya Adoption Agency, Karnataka	18.07.2018	Fine of Rs.50,000/- levied on SAA vide letter dated 09/10/2018.
(d)	Karnataka	Sarvodaya Organisation for Social Works Chickmagaler, Karnataka	25.02.2019	Fine of Rs.50,000/- levied on SAA vide letter dated 12/04/2019.
(e)	Maharashtra	N.W.B. Balakashram, Pandharpur, Maharashtra	23.02.2019	Fine of Rs.50,000/- levied on SAA vide letter dated 30/04/2019.
(f)	Orissa	SubhadraMahatabSevaSadan, Orissa	05.03.2019	Fine of Rs.50,000/- levied on SAA vide letter dated 08/05/2019.
(g)	Punjab	BhaiGhanayaji Charitable Trust, Punjab	04.02.2019	Fine of Rs 50,000 levied vide letter dated 25/04/2019.
(h)	West Bengal	The Secretary, KeutiPurbaBiplaniSangha, West Bengal	05.02.2019	Fine of Rs.50,000/- levied on SAA vide letter dated 08/05/2019.

25. As can be seen from the details above, show cause notices were issued to 25 SAAs by the Authority, out of which reply from 08 SAAs were not found satisfactory. Fines have been levied on 08 SAAs, out of which 03 SAAs have already deposited the amount. Follow up with rest of them is being done.

Decision:

26. The Committee advised to issue reminder letter to the remaining 05 SAAs to pay the amount of fine within ten days.


 दीपक कुमार / Deepak Kumar
 मुख्य कार्यकारी अधिकारी / Chief Executive Officer
 केन्द्रीय-सहायक प्रत्यक्ष संसाधन प्राधिकरण
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 भारत सरकार / Government of India
 बसिन्धी ब्लॉक-4, विंग-4, प्रथम तल, आर. के. पुरम
 V/sect Block-B, Wing-4, 1st Floor, R. K. Puram
 नई दिल्ली / New Delhi-110005

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 The Secretary, Ministry of Women & Child Development, Government of India, New Delhi-110005.

Item No. 4: Information to Steering Committee regarding resignation of Sh.J.C. Mohanty, Member, Advisory Committee of CARA and decision on the Advisory Committee.

27. The Ministry of Women & Child Development vide its O.M. No. CW-II-26/9/2016-CW-II dated 28/05/2018 [attached with the Agenda at Appendix-K (pages43-44)] had re-constituted the Advisory Committee for Central Adoption Resource Authority (CARA) to promote the cause of adoption for a period of two years from the date of constitution of the Committee. The Advisory Committee of CARA is presently having a total strength of 24 members including Chairperson and a Member Secretary.

28. Out of which, one member, Sh. J.C. Mohanty has sent his resignation from Advisory Committee, as Member, vide letter dated 03/04/2019 received through an email as he would be contesting for being elected as a member of Legislative Assembly of Odisha [attached with the Agenda at Appendix-L (pages45-46)]. This is for information of the Steering Committee.

Decision:

29. *The Committee accepted the resignation of Shri J.C. Mohanty from the Advisory Committee of CARA.*

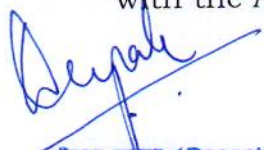
Financial Matters:

Item No. 5: Approval of BE for the financial year 2019-2020.

30. CEO CARA informed that the under-mentioned proposal for BE for 2019-20 was sent to the Ministry of WCD for approval:-

(Rs. in Crore)	
Subject	Proposed BE 2019-2020
GIA General (including NER)	15.80
GIA for Creation of Capital Assets	5.10
GIA Salary	5.10
Total	26.00

31. However, against CARA's proposal of BE for the year 2019-20 of Rs.26.00 crores, MWCD has given approval of Rs.9.00 crores only [attached with the Agenda at Appendix-M (pages 47-49)].



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 मुख्य कार्यवाहक अधिकारी / Chief Executive Officer
 केन्द्रीय-दत्तक ग्रहण संस्थान प्राधिकरण
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 West Block-8, Wing-4, 1st Floor, B. K. Puram
 नई दिल्ली / New Delhi-110068

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32. Accordingly the head wise requirements of funds as per approved BE for the year 2019-20 had been circulated as Appendix-M of the Agenda for approval of Steering Committee.

33. CEO CARA intimated that an additional budget of Rs.2.65 crores may be sought from the Ministry under Salary Head as the amount would be required for paying salary and allowances to the officers who would be appointed against the new posts approved for CARA, for which the selection process is underway. Further, an additional amount of Rs.6.75 crores would also be required under the Capital Head and an amount of Rs.2.60 crores under the Office Rent Head in case approval for leasing the office space for CARA at Jeevan Tara Building, Parliament Street, New Delhi and its renovation is approved by the Ministry.

34. The Committee enquired under which heads CARA gets the grant-in-aid for expenditure. CEO CARA informed that CARA has the Salary, Capital and General heads under which grants are received and expended.

35. On enquiring by the Committee, CEO CARA informed that during the year 2017-18, the BE & RE was Rs.10.50 crore and during the year 2018-19, it was Rs.9.00 crores.

36. The Committee asked whether CARA has made up its mind for shifting its office to Jeevan Tara Building. CEO CARA informed that in their present Office at R.K. Puram, there are 5-6 vacant rooms belonging to Ministry of Social Justice and if these rooms are made available to CARA, they will be able to manage with the increased staff, otherwise it may require to lease the office space. The Committee enquired if CARA had interacted with the Ministry of Social Justice with a request for provisioning the space to CARA. CEO CARA informed that he had interacted with JS (Kalyani Chaddha) and she advised that it may be taken up at higher level.

37. JS(AS) enquired if CARA has calculated the office space requirement of all the staff as per the Government norms as funds would be released from public exchequer. CEO CARA informed that office space in R.K. Puram is about 4000 sq. ft. However, the total requirement of 11800 sq. ft. would be required as per government norms. The space available at Jeevan Tara Building is approx. 9500 sq. ft. Secretary WCD enquired what would be the utilization of office space at R.K. Puram in case CARA shifts to Jeevan Tara Building. CEO CARA informed that the R.K. Puram Office space would be required for training & development process and as Counselling Centre, since the available space proposed for hiring is less and further it would be

utilised as Regional Office North, as and when the Regional Offices are opened [provisioned in Section 69(5) of the JJ Act, 2015].

Decision:

38. *The Committee advised to discuss and send the proposal for requirement of space to AS(FA) and also fill up the vacant posts at the earliest.*

Item No. 6: Any other item with the approval of Chairperson.

39. The Meeting ended with a vote of thanks to the Chair.

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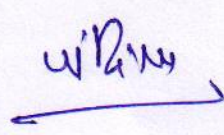





दीपक कुमार / Deepak Kumar
मुख्य कार्यपालन अधिकारी / Chief Executive Officer
केन्द्रीय-दत्तक ग्रहण संस्थान प्राधिकरण
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West Block-8, Wing-4, 1st Floor, R. K. Puram
नई दिल्ली / New Delhi-110086

Central Adoption Resource Authority
Ministry of Women & Child Development,
Government of India,
West Block - 8, Wing - 2, 2nd Floor,
R.K. Puram, New Delhi - 110066

Twenty-First (21st) Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) held on 22nd May, 2019 (Wednesday) at 03:00 p.m. in the Conference Hall (Room No. - 602) of MWCD at 6th Floor, A-Wing, Shastri Bhawan, New Delhi.

ATTENDANCE SHEET

S.No.	Name & Designation	Position	Signature
1.	Sh. Rabindra Panwar Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.	Chairperson (Ex-officio)	—
2.	Sh. Ali Raza Rizvi Additional Secretary & Financial Advisor, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.	Member (Ex-officio)	
3.	Sh. Ashish Srivastava Joint Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi.	Member (Ex-officio)	
4.	Dr. (Ms.) M. Geeta <i>Aanchana Rane Seth</i> Secretary (Chairperson, SARA), <i>Joint director, ICPS</i> Department of Women & Child Development, Government of Chhattisgarh, Naya Raipur, Chhattisgarh. [Representing State Adoption Resource Agency (SARA), Chhattisgarh]	Member	
5.	Ms. Garima Yadav <i>Pushpendra Singh</i> Director, <i>Deputy Director, Saharanpur Division,</i> Department of Women Welfare, Government of Uttar Pradesh, Lucknow, Uttar Pradesh. [Representing Rajkiya Bal Greh, Rampur, UP - Government run Specialised Adoption Agency (SAA)]	Member	

Dr. Keshu Kumar Saxena
Rampur

"



6.	Dr. (Ms.) Prajakta Kulkarni Founder / Director, Snehankur Adoption Centre, Ahmednagar, Maharashtra. <i>[Representing NGO run Specialised Adoption Agency (SAA)]</i>	Member	
7.	Dr. (Ms.) Meena Radhakrishna Flat No. - 535, ANTARA, Purukul Road, Guniyal Gaon, P.O. - Sinola, Dehradun, Uttarakhand - 248003. <i>[Adoptive Parent]</i>	Member	<i>Meena Radhakrishna</i>
8.	Ms. Priya Srinivasan 7039, B-10, Vasant Kunj, New Delhi - 110070 <i>[Adoptee]</i>	Member	
9.	Ms. Aparna Bhat A-11, LGF, Rear Side, Neeti Bagh, New Delhi - 110049 <i>[Advocate]</i>	Member	
10.	Sh. Deepak Kumar Member Secretary & CEO, Central Adoption Resource Authority West Block - 8, 1st & 2nd Floor, R.K. Puram, New Delhi	Member Secretary (Ex-officio)	<i>Deepak</i>

SPECIAL INVITEE(S) :

S.No.	Name & Designation	Position	Signature
1.	Sh. Ajay Tirkey Additional Secretary, Ministry of Women & Child Development, Government of India, Shastri Bhawan, New Delhi	---	<i>Ajay</i>
2.	<i>H.S. Baweja, Sr. Tech. Director</i> National Informatics Centre (NIC), Ministry of Women & Child Development, Shastri Bhawan, New Delhi	---	<i>H.S. Baweja</i>

Manoj Kumar Singh
Director, MWCD
Paras Samachar, US

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